

BE IT REMEMBERED that the Mayor and Board of Aldermen met on June 6, 2023, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson (via phone), Dear, Hale, Moore, and Tanksley. Also present were: City Attorney Ginger Miller, City Clerk Katie Harbin, Deputy City Clerk Francis Johnson, Police Lt. Rushing, Police Lt. Jenkins, Fire Chief Ethan Foresman, Fire Inspector Brevin Holden, Code Enforcement Officer Steelandt, Interim Public Works Director /Gas Supervisor David Cooke, Community Development/Tourism Director Jamie Sowell, Richard Storey, Stephanie Warren, Michael Cathey, and Thurman Caldwell. Alderman Hale and Alderman Tanksley arrived during the discussion of item # 4.

Mayor Greg Graves gave the invocation.

Approve Agenda

City of Senatobia
Mayor and Board of Aldermen Agenda
June 6, 2023
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Request for an exception on a utility adjustment, Richard Storey
5. Request from Senatobia Main Street for Downtown Christmas Décor Sponsorship (\$10,000)
6. Discussion of pay increase for CDL Drivers
7. Discussion of the Public Works Department purchasing 1 or 2 used dump trucks
8. Department Reports

Consent Agenda

9. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on May 16, 2023
10. Approve Docket of Claims numbers: 29061 – 29358 for a total of \$1,603,886.07 (revising docket # 29264 \$364,231.00; to a reduced amount of \$125,684.00 – PATH sent the wrong total)
11. Authorize to pay Application # 1to CIG Contractors, Inc. in the amount of \$85,703.89 for the Fire Station 1 renovation
12. Authorize Chris McLeod to attend the MS Natural Gas Association Annual Conference in Orange Beach, AL on July 11 -14, 2023, also authorize to pay registration and travel expenses
13. Authorize Dispatch Supervisor Kristin Brooks to attend the Mississippi Command College in Oxford, MS on July 9-14, 2023, also authorize to pay registration and travel expenses
14. Authorize Interim Public Works Director David Cooke to attend the Annual MML Summer Conference in Biloxi, MS on June 25-29, 2023, also authorize to pay registration and travel expenses
15. Authorize to hire Herminio Mesa Jr as a part-time field worker in the Parks Department

16. Authorize to promote Fireman Hunt to Driver / Sergeant with a pay increase to \$17.06 per hour
17. Authorize to promote Fireman Boling to Driver/Sergeant with a pay increase to \$17.06 per hour
18. Authorize to accept the resignation from Public Works employee Dustin Clemons
19. Authorize to move Police Officer Kevin Drake from full-time to part-time, per his request, with a reduction in pay to \$15.00 per hour
20. Authorize to hire Courtlan Dean as a full-time Public Works Street Department at a rate of \$11.00 per hour
21. Authorize to accept the lowest and best quote from Parks & Parks Water Well Service, Inc. to do well abandonment work in Back Acres
22. Authorize to accept the lowest and best quote for Code Division Software from Cloudpermit, also authorizing Mayor Graves to sign the agreement
23. Authorize Mayor Graves to sign the Agreement with Teletrac Navman for GPS software for city vehicles
24. Approve the Resolution Appointing Alderman at Large Adam Moore as the Voting Delegate and Mayor Greg Graves as the Alternate Voting Delegate for the Mississippi Municipal League 2023 Election, for the City of Senatobia
25. Authorize to declare a 2002 Case Backhoe, model number 580SUPERM, PIN JJG0283048, in the Public Works Department surplus and authorize to dispose of
26. Authorize to declare Truck number 5 (old # 5) in the Public Works Department a 2002 Ford F-350 VIN 1FTSW30F22EC49225, surplus and dispose of
27. Authorize to declare Truck number 17 in the Public Works Department a 2000 Ford F 650 VIN 3FDNF6553YMA36376 surplus and dispose of
28. Executive Session for Public Works Personnel

Mayor's Corner

Court Days

Securix

Sports Park Sponsorship

Motion was made by Alderman Dear, seconded by Alderman Moore, to approve the agenda as presented. All present voting yea, motion carried.

Request for an exception on a utility adjustment, Richard Storey

Richard Storey spoke to the Mayor and Board of Aldermen requesting that an exemption be made for an adjustment on the utility bill when a pool is filled up. Mr. Storey stated he has a septic system at his home. When he empties his pool, the water does not go into the city sewer system. Mr. Storey doesn't think it's right that he must pay the charge for sewer when that amount of water isn't going in the system.

Alderman Dear stated we've done an adjustment for pools as a courtesy for 40 years or so.

Alderman Moore stated I wasn't under the impression during the first vote on the adjustment policy that it was including pools. I left early at the second meeting when it was brought up again and told Alderman Hale that we needed to address it. Alderman Moore stated that some cities allow for cases to be brought to the Board if they think the adjustment should be more than what is allowed, and it's addressed then.

Motion was made by Alderman Dear, seconded by Alderman Simpson to table until the June 20, 2023, meeting. All present voting yea, motion carried.

Request from Senatobia Main Street for Downtown Christmas Décor Sponsorship

Jamie Sowell, Community Development/Tourism Director, presented a request to the Mayor and Board of Aldermen for Sponsorship of Downtown Christmas Décor. Mrs. Sowell advised that Main Street has committed \$35,000 and is requesting the City to sponsor with \$10,000. Mrs. Sowell stated that they have already received the tree, it cost \$26,000 and will be 22 feet tall. Mrs. Sowell stated they are planning to purchase decorations, lights, banners, etc., with the remaining funds.

Motion was made by Alderman Moore, seconded by Alderman Hale, to approve the sponsorship request of \$10,000 from Senatobia Main Street, to be used for Downtown Christmas Décor, to help promote the City of Senatobia, with funds coming out of the Tourism fund. All present voting yea, motion carried.

Discussion of pay increase for CDL Drivers

Mayor Graves advised the Board that our current starting pay for CDL drivers is \$15.00 an hour. Mayor Graves stated that we are not able to find anyone at that rate, most other businesses are starting out at a higher rate. Mayor Graves advised the Board that he thinks the County starts out around \$17.50 an hour.

Alderman Moore stated I think we should at least match what the County is paying.

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to authorize amend the budget, raising the CDL Driver pay to \$17.50 per hour. All present voting yea, motion carried.

Discussion of the Public Works Department purchasing 1 or 2 used dump trucks

Interim Public Works Director David Cooke advised the Mayor and Board of Aldermen that they are putting a lot of wear and tear on the back hoe doing a lot of work that would be better suited for a dump truck. Any time we are working on repairing water or sewer lines, needing materials hauled, we could use the dump truck instead of having to drive the backhoe back and forth because it can only hold small loads. They would be very beneficial for various things in the department. Mr. Cooke stated that he and David Estep went to look at and drive the two lower quoted trucks. They seem to run good, just will need very minor things that the vendor said they would handle before we purchased. Mr. Cooke stated that we do have this budgeted for.

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to purchase two (2) used dump trucks, accepting the lowest quote from Don Baskin Truck Sales for a total of \$52,500. All present voting yea, motion carried.

Department Reports

Mayor Graves asked the Board if they had any questions for any of the departments.

Alderman Moore asked when will the artificial turf project start.

Mayor Graves answered I believe after the Dizzy Dean tournament.

Alderman Dear asked when will the street paving project start.

Mayor Graves answered we have the bid opening on June 20th, so hopefully not too long after that.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 9 - 27, asked if anyone had any questions.

No questions asked.

Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the consent agenda as presented. All voting yea, motion carried.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on May 16, 2023

Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the Minutes from the Regular Mayor and Board of Aldermen Meeting on May 16, 2023. All voting yea, motion carried.

Approve Docket of Claims numbers: 29061 - 29358 for a total of \$1,603,886.07

Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the Docket of Claim numbers 29061 - 29358 for a total of 1,603,886.07. All voting yea, motion carried.

Authorize to pay Application # 1to CIG Contractors, Inc. in the amount of \$85,703.89 for the Fire Station 1 renovation

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to pay Application # 1to CIG Contractors, Inc. in the amount of \$85,703.89 for the Fire Station 1 renovation. All voting yea, motion carried.

Authorize Chris McLeod to attend the MS Natural Gas Association Annual Conference in Orange Beach, AL on July 11 -14, 2023, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize Chris McLeod to attend the MS Natural Gas Association Annual Conference in Orange Beach, AL on July 11 -14, 2023, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Dispatch Supervisor Kristin Brooks to attend the Mississippi Command College in Oxford, MS on July 9-14, 2023, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize Dispatch Supervisor Kristin Brooks to attend the Mississippi Command College in Oxford, MS on July 9-14, 2023, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Interim Public Works Director David Cooke to attend the Annual MML Summer Conference in Biloxi, MS on June 25-29, 2023, also authorize to pay registration and travel expenses

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize Interim Public Works Director David Cooke to attend the Annual MML Summer Conference in Biloxi, MS on June 25-29, 2023, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize to hire Herminio Mesa Jr as a part-time field worker in the Parks Department

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to hire Herminio Mesa Jr as a part-time field worker in the Parks Department. All voting yea, motion carried.

Authorize to promote Fireman Hunt to Driver / Sergeant with a pay increase to \$17.06 per hour

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to promote Fireman Hunt to Driver / Sergeant with a pay increase to \$17.06 per hour. All voting yea, motion carried.

Authorize to promote Fireman Boling to Driver/Sergeant with a pay increase to \$17.06 per hour

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to promote Fireman Boling to Driver/Sergeant with a pay increase to \$17.06 per hour. All voting yea, motion carried.

Authorize to accept the resignation from Public Works employee Dustin Clemons

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to accept the resignation from Public Works employee Dustin Clemons. All voting yea, motion carried.

Authorize to move Police Officer Kevin Drake from full-time to part-time, per his request, with a reduction in pay to \$15.00 per hour

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to move Police Officer Kevin Drake from full-time to part-time, per his request, with a reduction in pay to \$15.00 per hour. All voting yea, motion carried.

Authorize to hire Courtlan Dean as a full-time Public Works Street Department at a rate of \$11.00 per hour

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to hire Courtlan Dean as a full-time Public Works Street Department at a rate of \$11.00 per hour. All voting yea, motion carried.

Authorize to accept the lowest and best quote from Parks & Parks Water Well Service, Inc. to do well abandonment work in Back Acres

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to accept the lowest and best quote from Parks & Parks Water Well Service, Inc. to do well abandonment work in Back Acres. All voting yea, motion carried.

Authorize to accept the lowest and best quote for Code Division Software from Cloudpermit, also authorizing Mayor Graves to sign the agreement

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to accept the lowest and best quote for Code Division Software from Cloudpermit, also authorizing Mayor Graves to sign the agreement. All voting yea, motion carried.

Authorize Mayor Graves to sign the Agreement with Teletrac Navman for GPS software for city vehicles

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize Mayor Graves to sign the Agreement with Teletrac Navman for GPS software for city vehicles. All voting yea, motion carried.

Approve the Resolution Appointing Alderman at Large Adam Moore as the Voting Delegate and Mayor Greg Graves as the Alternate Voting Delegate for the Mississippi Municipal League 2023 Election, for the City of Senatobia

RESOLUTION APPOINTING MISSISSIPPI MUNICIPAL LEAGUE 2023 VOTING DELEGATES FOR THE CITY OF SENATOBIA

WHEREAS, the Mississippi Municipal League amended the bylaws of the association to provide for a ballot election, to be conducted by the officers of the Mississippi Municipal Clerks and Collectors Association, to be held each year at the summer convention, to elect a Second Vice President from the Northern District; and

WHEREAS, the amended bylaws require the Board of Aldermen to designate in its minutes the voting delegate and one alternate to cast the vote for each member municipality.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF SENATOBIA

In accordance with the bylaws of the Mississippi Municipal League, the voting delegate(s) for the 2023 Mississippi Municipal League election to be held at the annual convention on June 27th are as follows:


Voting Delegate: Alderman at Large Adam Moore
First Alternate: Mayor Greg Graves

That public interest and necessity requiring same, this Resolution shall become effective upon passage. The above and forgoing Resolution, after having been reduced to writing, was introduced by Alderman Hale, and seconded by Alderman Moore, and was adopted by the following vote, to-wit:

YEAS: Alderman Simpson, Alderman Dear, Alderman Hale, Alderman Moore and Alderman Tanksley.
NAYS: None.

The above and foregoing Resolution having been submitted to and approved by the Mayor, this the 6th day of June, 2023.

ATTEST:



City Clerk

APPROVED:



Mayor

(SEAL)



Motion was made by Alderman Hale, seconded by Alderman Moore, to approve the Resolution Appointing Alderman at Large Adam Moore as the Voting Delegate and Mayor Greg Graves as the Alternate Voting Delegate for the Mississippi Municipal League 2023 Election, for the City of Senatobia. All voting yea, motion carried.

Authorize to declare a 2002 Case Backhoe, model number 580SUPERM, PIN JJG0283048, in the Public Works Department surplus and authorize to dispose of

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to declare a 2002 Case Backhoe, model number 580SUPERM, PIN JJG0283048, in the Public Works Department surplus and authorize to dispose of. All voting yea, motion carried.

Authorize to declare Truck number 5 (old # 5) in the Public Works Department a 2002 Ford F-350 VIN 1FTSW30F22EC49225, surplus and dispose of

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to declare Truck number 5 (old # 5) in the Public Works Department a 2002 Ford F-350 VIN 1FTSW30F22EC49225, surplus and dispose of. All voting yea, motion carried.

Authorize to declare Truck number 17 in the Public Works Department a 2000 Ford F 650 VIN 3FDNF6553YMA36376 surplus and dispose of

Motion was made by Alderman Hale, seconded by Alderman Moore, to authorize to declare Truck number 17 in the Public Works Department a 2000 Ford F 650 VIN 3FDNF6553YMA36376 surplus and dispose of. All voting yea, motion carried.

Mayor's Corner

Court Days

Mayor Graves advised the Board that the Court is splitting their days into two, one day for traffic and one for arrests, starting in August. They are hoping this helps to streamline the process.

Securix

Mayor Graves advised the Board that Securix is negotiating with DPS, it seems that the holdup is about money.

Sports Park

Mayor Graves advised the Board that he and Jamie will get together soon to come up with sponsorship packages to offer. We've provided an example of what Oxford offers.

Go into Closed Session to discuss going into Executive Session for Public Works Personnel

Motion was made by Alderman Tanksley, seconded by Alderman Moore, to authorize to go into Closed Session to discuss going into Executive Session for Public Works Personnel. All voting yea, motion carried.

Alderman Simpson left the meeting

Go into Executive Session for Public Works Personnel

Motion was made by Alderman Moore, seconded by Alderman Tanksley, to go into Executive Session for Public Works Personnel. All voting yea, motion carried.

Public Works Personnel – Suspend Jeff Rich

Motion was made by Alderman Hale, seconded by Alderman Dear, to authorize to suspend Public Works Employee Jeff Rich for five (5) working days without pay, to be served starting June 8, 2023, for violating city policy. All voting yea, motion carried.

Come out of Executive Session

Motion was made by Alderman Dear, seconded by Alderman Tanksley, to authorize to come out of Executive Session. All voting yea, motion carried.

Recess

Motion was made by Alderman Dear, and seconded by Alderman Tanksley, to recess until June 20, 2023. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk