

BE IT REMEMBERED that the Mayor and Board of Aldermen met on July 18, 2023, at 5:00 P.M., this being the regular meeting time. Mayor Greg Graves called the meeting to order, and the following Aldermen were present: Simpson, Dear, Hale, Moore, and Tanksley. Also present were: City Attorney Ginger Miller, City Clerk Katie Harbin, Deputy City Clerk Francis Johnson, Police Chief Chandler, Assistant Police Chief Defore, Police Lt. Jenkins, Fire Chief Ethan Foresman, FLSE/PIO Chantay Rhone, Fire Inspector Brevin Holden, Interim Public Works Director /Gas Supervisor David Cooke, Community Development/Tourism Director Jamie Sowell, and Thurman Caldwell.

Alderman Hale gave the invocation.

Approve Agenda

**City of Senatobia
Mayor and Board of Aldermen Agenda**

July 18, 2023
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Authorize Mayor Graves to sign a Professional Services agreement with Bouchillon & Associates, LLC for Internal Controls
5. Change Order # 3 for the Lighting Project with PATH

Consent Agenda

6. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on July 5, 2023
7. Approve Docket of Claims numbers: 49831 – 29941 for a total of \$435,628.96
8. Authorize to pay Janet Hawks Invoice 071423 in the amount of \$312.50 (didn't make the docket)
9. Authorize to pay Tennessee Gas Invoice 063023 in the amount of \$16,553.28 (didn't make the docket)
10. Authorize to pay Symmetry Energy Solutions Invoice 063023 in the amount of \$67,848.59 (didn't make the docket)
11. Authorize to pay Utility Management Invoice SENAT062023 in the amount of \$2,500.00 (didn't make the docket)
12. Authorize to pay Dizzy Dean Invoice 16162 in the amount of \$3,300.00 (didn't make the docket)
13. Authorize to pay Parks & Parks Water Well Service, Inc. Invoice 16985 in the amount of \$28,500 (didn't make the docket)
14. Authorize to hire Brandon Pasco as a CDL Driver in the Public Works Department at a rate of \$15.00 per hour, (pay based on a current CDL permit; increase in pay pending receiving the CDL within 90 days), pending background and drug screening results
15. Authorize to hire William Delcourt as a full-time Water Department employee in the Public Works Department at the rate of \$13.00 per hour, pending background and drug screening results

16. Adopt the amended Police Step Pay Policy
17. Authorize to hire Joshua Crain as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results
18. Authorize to hire Dakota Perry as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results
19. Authorize to move Police Officer Greene to P3 status at a rate of \$19.25 per hour (payroll correction from the last meeting)
20. Authorize to move Police SGT Perrette to the pay of \$22.00 (payroll correction from the last meeting)
21. Authorize to move Police Officer Daniel Chandler to Dispatch with a pay reduction to \$16.00 per hour
22. Authorize to accept the resignation letter from Police Office Cunningham effective July 21, 2023
23. Authorize to hire Tanane Steward as the Utility Billing Supervisor at a rate of \$18.50 per hour, pending background and drug screening results
24. Authorize Sgt Warren to attend the SWAT Command Decision Making and Leadership I Training Course on August 20 – 25, 2023 in Webb City, MO, also authorize to pay registration and travel expenses
25. Authorize Sgt Warren to attend RCTA training on August 14 – 18, 2023 in Meridian, MS, also authorize to pay travel expenses (registration is free)
26. Authorize the City to apply for the Building Fund for the Arts grant with through the Mississippi Arts Commission
27. Authorize to enter into contract with Joe Spahn for the purchase of the property 301 Tate St for the purchase price of \$275,000
28. Approve Change Order # 1 for the Fire Station Renovation Project (Downtown Revitalization Project funds)
29. Authorize Mayor Graves to sign the MOU with Tate County Lighting services and facilities at the NW Business Park
30. Authorize to accept the lowest and best quote of \$10,548.99 from Graham Equipment for the purchase of a Exmark Lazer E-Series 60 inch cut lawn mower
31. Executive Session for Economic Updates (Jamie Sowell)

Mayor's Corner

Securix

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve the agenda as presented. All present voting yea, motion carried.

Authorize Mayor Graves to sign a Professional Services agreement with Bouchillon & Associates, LLC for Internal Controls

Mayor Graves advised the Board that he felt in light of recent events in surrounding areas, we would like to have an outside professional go over our internal controls to make sure that we are doing everything we can do to prevent any fraudulent activity.

Motion was made by Alderman Simpson, seconded by Alderman Hale, to authorize Mayor Graves to sign a Professional Services agreement with Bouchillon & Associates, LLC for Internal Controls. All present voting yea, motion carried.

Change Order # 3 for the Lighting Project with PATH

Mayor Graves advised that this change order was due to two poles knocked down on I55, after the audit was done. Mayor Graves advised that we could table this if you would like to, in order to see how much funds are left when the project is complete.

Alderman Hale mentioned that there were still several lights installed but not working yet. They are listed as “need review” on the streetlight installation map.

Motion was made by Alderman Hale, seconded by Alderman Dear, to table this item. All present voting yea, motion carried.

Consent Agenda

Mayor Graves went over each consent agenda item, numbers 6 - 30, asked if anyone had any questions.

No questions were asked.

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve the consent agenda as presented. All voting yea, motion carried.

Approve Minutes from the Regular Mayor and Board of Aldermen meeting on July 5, 2023

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve Minutes from the Regular Mayor and Board of Aldermen meeting on July 5, 2023. All present voting yea, motion carried.

Approve Docket of Claims numbers: 49831 – 29941 for a total of \$435,628.96

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve Docket of Claims numbers: 49831 – 29941 for a total of \$435,628.96. All present voting yea, motion carried.

Authorize to pay Janet Hawks Invoice 071423 in the amount of \$312.50 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Janet Hawks Invoice 071423 in the amount of \$312.50. All voting yea, motion carried.

Authorize to pay Tennessee Gas Invoice 063023 in the amount of \$16,553.28 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Tennessee Gas Invoice 063023 in the amount of \$16,553.28. All voting yea, motion carried.

Authorize to pay Symmetry Energy Solutions Invoice 063023 in the amount of \$67,848.59 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Symmetry Energy Solutions Invoice 063023 in the amount of \$67,848. All voting yea, motion carried.

Authorize to pay Utility Management Invoice SENAT062023 in the amount of \$2,500.00 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Utility Management Invoice SENAT062023 in the amount of \$2,500.00. All voting yea, motion carried.

Authorize to pay Dizzy Dean Invoice 16162 in the amount of \$3,300.00 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Dizzy Dean Invoice 16162 in the amount of \$3,300.00. All voting yea, motion carried.

Authorize to pay Parks & Parks Water Well Service, Inc. Invoice 16985 in the amount of \$28,500 (didn't make the docket)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to pay Parks & Parks Water Well Service, Inc. Invoice 16985 in the amount of \$28,500. All voting yea, motion carried.

Authorize to hire Brandon Pasco as a CDL Driver in the Public Works Department at a rate of \$15.00 per hour, (pay based on a current CDL permit; increase in pay pending receiving the CDL within 90 days), pending background and drug screening results

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to hire Brandon Pasco as a CDL Driver in the Public Works Department at a rate of \$15.00 per hour, (pay based on a current CDL permit; increase in pay pending receiving the CDL within 90 days), pending background and drug screening results, per the Interim Public Works Director's recommendation. All voting yea, motion carried.

Authorize to hire William Delcourt as a full-time Water Department employee in the Public Works Department at the rate of \$13.00 per hour, pending background and drug screening results

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to hire William Delcourt as a full-time Water Department employee in the Public Works Department at the rate of \$13.00 per hour, pending background and drug screening results, per the Interim Public Works Director's recommendation. All voting yea, motion carried.

Adopt the amended Police Step Pay Policy

Motion was made by Alderman Simpson, seconded by Alderman Dear, to adopt the amended Police Step Pay Policy, per the Police Chief's recommendation. All voting yea, motion carried.

Authorize to hire Joshua Crain as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to hire Joshua Crain as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results, per the Police Chief's recommendation. All voting yea, motion carried.

Authorize to hire Dakota Perry as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to hire Dakota Perry as a full-time Uncertified Police Officer at the rate of P1, pending background and drug screening results, per the Police Chief's recommendation. All voting yea, motion carried.

Authorize to move Police Officer Greene to P3 status at a rate of \$19.25 per hour (payroll correction from the last meeting)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to move Police Officer Greene to P3 status at a rate of \$19.25 per hour (payroll correction from the last meeting). All voting yea, motion carried.

Authorize to move Police SGT Perrette to the pay of \$22.00 (payroll correction from the last meeting)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to move Police SGT Perrette to the pay of \$22.00 (payroll correction from the last meeting). All voting yea, motion carried.

Authorize to move Police Officer Daniel Chandler to Dispatch with a pay reduction to \$16.00 per hour

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to move Police Officer Daniel Chandler to Dispatch with a pay reduction to \$16.00 per hour, per the Police Chief's recommendation. All voting yea, motion carried.

Authorize to accept the resignation letter from Police Office Cunningham effective July 21, 2023

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to accept the resignation letter from Police Office Cunningham effective July 21, 2023. All voting yea, motion carried.

Authorize to hire Tanane Steward as the Utility Billing Supervisor at a rate of \$18.50 per hour, pending background and drug screening results

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to hire Tanane Steward as the Utility Billing Supervisor at a rate of \$18.50 per hour, pending background and drug screening results. All voting yea, motion carried.

Authorize Sgt Warren to attend the SWAT Command Decision Making and Leadership I Training Course on August 20 – 25, 2023 in Webb City, MO, also authorize to pay registration and travel expenses

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize Sgt Warren to attend the SWAT Command Decision Making and Leadership I Training Course on August 20 – 25, 2023 in Webb City, MO, also authorize to pay registration and travel expenses. All voting yea, motion carried.

Authorize Sgt Warren to attend RCTA training on August 14 – 18, 2023 in Meridian, MS, also authorize to pay travel expenses (registration is free)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize Sgt Warren to attend RCTA training on August 14 – 18, 2023 in Meridian, MS, also authorize to pay travel expenses (registration is free). All voting yea, motion carried.

Authorize the City to apply for the Building Fund for the Arts grant with through the Mississippi Arts Commission

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize the City to apply for the Building Fund for the Arts grant with through the Mississippi Arts Commission. All voting yea, motion carried.

Authorize to enter into contract with Joe Spahn for the purchase of the property 301 Tate St for the purchase price of \$275,000

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to enter into contract with Joe Spahn for the purchase of the property 301 Tate St for the purchase price of \$275,000. All voting yea, motion carried.

Approve Change Order # 1 for the Fire Station Renovation Project (Downtown Revitalization Project funds)

Motion was made by Alderman Simpson, seconded by Alderman Dear, to approve Change Order # 1 for the Fire Station Renovation Project (Downtown Revitalization Project funds). All voting yea, motion carried.

Authorize Mayor Graves to sign the MOU with Tate County Lighting services and facilities at the NW Business Park

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize Mayor Graves to sign the MOU with Tate County Lighting services and facilities at the NW Business Park. All voting yea, motion carried.

Authorize to accept the lowest and best quote of \$10,548.99 from Graham Equipment for the purchase of a Exmark Lazer E-Series 60-inch cut lawn mower

Motion was made by Alderman Simpson, seconded by Alderman Dear, to authorize to accept the lowest and best quote of \$10,548.99 from Graham Equipment for the purchase of a Exmark Lazer E-Series 60-inch cut lawn mower. All voting yea, motion carried.

Mayor's CornerSecurix

Mayor Graves advised the Board that he was told we should be receiving about 300 or so tickets to review real soon.

Go into Closed session

Motion was made by Alderman Tanksley, seconded by Alderman Hale, to authorize to go into closed session to discuss going into executive session for economic updates. All voting yea, motion carried.

Go into Executive Session

Motion was made by Alderman Tanksley, seconded by Alderman Hale, to authorize to go into executive session for economic updates. All voting yea, motion carried.

City Logo Package

Motion was made by Alderman Dear, seconded by Alderman Moore, to approve the logo package presented for the city, except for the flag; asking for a revised recommendation to be brought back to the Board. All voting yea, motion carried.

Temporary suspend Executive Session

Motion was made by Alderman Simpson, seconded by Alderman Tanksley, to authorize to temporarily suspend executive session. All voting yea, motion carried.

Resume Executive Session

Motion was made by Alderman Tanksley, seconded by Alderman Simpson, to authorize to resume executive session. All voting yea, motion carried.

Come out of Executive Session

Motion was made by Alderman Simpson, seconded by Alderman Hale, to authorize to come out of executive session. All voting yea, motion carried

Adjourn

Motion was made by Alderman Simpson, and seconded by Alderman Dear, to adjourn. All voting yea, motion carried.

Greg Graves, Mayor

ATTEST:

Katie Harbin –City Clerk