

**City of Senatobia**  
**Mayor and Board of Aldermen Agenda**  
September 19, 2023  
City Hall 5pm

1. Call to Order, Prayer, Roll Call
2. Welcome
3. Approve Agenda
4. Tate Co. Museum Funding Request, Debbie Perkins
5. Discussion of setting a Public Hearing for a Public Health and Safety Hearing at 313 W Main St. - Claudine Standard
6. Discussion of proposed Ordinance Establishing Property Maintenance Requirements for Agricultural and Future Development Zones Bordering Residential Areas
7. Economic Update – Britt Herrin

**Consent Agenda**

8. Approve Minutes from the Regular Mayor and Board of Aldermen meeting on September 5, 2023
9. Approve Docket of Claims numbers: 30623 – 30762 with a total of \$1,371,600.54
10. Authorize to move Police Officer K. Drake from part-time to full-time at the rate of P3
11. Authorize to move Police Officer Dover to SGT with a pay increase
12. Authorize title change for the Building Department Employee Stephen Hodges to be Building & Planning Director
13. Authorize title change for Building Department Employee Justin Steelandt to be Code Inspector
14. Authorize to hire Nolan Shackelford as a part-time Firefighter at entry level pay
15. Authorize to promote David Estep to the Assistant Public Works Director position, with a pay increase, effective October 1, 2023 (budgeted for)
16. Authorize to promote Micheal Woolfolk to Public Works Meter Reader Supervisor, with a pay increase, effective October 1, 2023 (budgeted for)
17. Authorize to terminate employment with Animal Shelter employee Judith Maples due to violating city policy

18. Authorize to move Animal Shelter employee Lucy Gaither from temporary status to full-time
19. Authorize to advertise to hire an employee for downtown beautification (streets - budgeted for)
20. Authorize HR Director Jada Mayer to attend Year End Payroll Processing training at BBI in Flowood, MS on November 14, 2023, also authorize to pay registration and travel expenses
21. Authorize Fireman Kyle Taylor to attend Fire Apparatus Operator Aerial Training at the Alabama Fire College on February 18 – 23, 2024, also authorize to pay registration and travel expenses
22. Authorize Public Works Employees Bodie Locke and Nathan Wallace to attend the MS Rural Water Association Training in Tupelo, MS on October 24 – 26, 2023, also authorize to pay registration and travel expenses
23. Authorize Mayor Graves to sign the Professional Services Agreement with Jerry Ownesby for Grant Writer Services, renewing it to September 30, 2024
24. Authorize Mayor Graves to sign the Professional Services Agreement with Janet Hawks, renewing it until December 31, 2023
25. Authorize to accept the lowest and best quote from Cascade for 200 garbage cans for the amount of \$13,004.00
26. Adopt Resolution Establishing and Maintaining an Active and Continuing Program for Management of Municipal Records
27. Adopt Public Records Request Policy and fees
28. Authorize to set a Public Hearing – Application to rezone Hwy 740 and Hwy 51 submitted by Houston Engineering, PLLC (PC recommended)
29. Authorize to apply for pipeline access for water and sewer lines to IMGRail, with a fee of \$14,500, for the Downtown project, water and sewer at College St. and water at Main St
30. Approve Board Order renewing MOU's with Tate County for The Rubbish Pit, Tax Collection, Rescue, Rural Fire Protection, Fire and Emergency Medical Services, Animal Shelter and Prisoner Care, also authorize Mayor Graves to sign all agreements
31. Executive Session for Economic Updates and Negotiations

### **Mayor's Corner**

Paving Update