



# City of Senatobia

MISSISSIPPI

131 N Front St Senatobia, MS 38668  
PO Box 1020 Ph. 662-562-4474 Ext. 3

## SPECIAL EVENT PERMIT APPLICATION

Name of Person/Organization \_\_\_\_\_

Event \_\_\_\_\_

\_\_\_\_\_

Date of Event \_\_\_\_\_ Location \_\_\_\_\_

Hours of Event \_\_\_\_\_

Name of Person in charge \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

### Required Documents:

Letter from Property Owner/Business stating they approve you to have the event at their location. **\*\*If the event is on a property where there are several other stores, each Owner/Business has to approve it by written letter\*\***

### Event Rules:

The event must be held in an orderly fashion

Must not block any right of ways and must not be held in the street

Event must remain in the location that is listed on the application

There must not be any obscenities or vulgarities

Please note that when filling out the application, the person who is in charge is responsible for any damage or negligence that may arise from this event.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**OFFICE USE ONLY**

**Application Intake Staff** \_\_\_\_\_ **Date** \_\_\_\_\_

**Permit Fee** \_\_\_\_\_ **Review Fee** \_\_\_\_\_ **Cash** \_\_\_ **CC** \_\_\_ **Check #** \_\_\_\_\_ **Receipt #** \_\_\_\_\_

**Approval Signature** \_\_\_\_\_ **Title** \_\_\_\_\_

**Permit #** \_\_\_\_\_ **Date** \_\_\_\_\_