



# City of Senatobia

## MISSISSIPPI

**Building Code Enforcement**  
131 N. Front St. Senatobia, MS 38668  
P.O. Box 1020 Phone: 662-562-4474 Ext. 3

### Variance Request/Special Exception

To: Mayor and Planning Commission

Date: \_\_\_\_\_

Requestor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Location where Variance is requested: \_\_\_\_\_

\_\_\_\_\_

Zone: \_\_\_\_\_ Ward: \_\_\_\_\_

Variance Requested: \_\_\_\_\_

\_\_\_\_\_

Reason for Request: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Signature of Requestor

Signature of Property Owner

**Application for Variance has a non-refundable fee of (a) \$300 Residential**

**(b) \$400 Commercial**

**(c) \$100 each additional review**

**APPLICATION FOR VARIANCE**

**CITY OF SENATOBIA  
PLANNING COMMISSION**

As owner, agent or attorney (please specify) it is requested that a variance from \_\_\_\_\_  
Zoning District regulations be granted on property located  
at \_\_\_\_\_  
in Senatobia, Tate County, Mississippi.

Variance requested:

Owner	Telephone No.
Address	Date

**This application shall be accompanied by:**

- 1. A plat drawn to scale of the subject property, 8 Y2 x 11 inches in size, showing dimensions thereof and names of any streets, roads or alleys along a boundary of the property, and all existing structures on the subject property and on affected side of adjoining properties**
- 2. A legal description by metes and bounds of the subject property.**

**Note:**

**This application with attached plat and description should be filed with the City Clerk on or before the first workday prior to the next scheduled meeting of the Planning Commission. The Planning Commission may approve, approve with conditions, or deny the request for variance. If deemed advisable, the Planning Commission may hold a public hearing on the request for variance.**

**Application for variance must demonstrate:**

- 1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same district.**
- 2. That literal interpretation of the provisions of the zoning ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of the zoning ordinance.**
- 3. That the special conditions and circumstances do not result from the intentional actions of the applicant.**
- 4. That granting the variance requested will not confer on the applicant any special privilege that is denied by the zoning ordinance to other lands, structures, or buildings in the same district.**

**OFFICE USE ONLY**

**DATE:** \_\_\_\_\_ **Fee Amount:** \_\_\_\_\_

**Accepted by:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Board Approval** \_\_\_\_\_ **or Denial** \_\_\_\_\_

**Results Date:** \_\_\_\_\_