

CITY OF SENATOBIA  
 PARKS AND RECREATION DEPARTMENT

**JOB DESCRIPTION**

**Ballpark Field & Facility Crew**

<b>Position Title</b>	Ballpark Field & Facility Crew Member
<b>Department</b>	Parks and Recreation
<b>Location</b>	BankFirst Yards
<b>Reports To</b>	Parks Director
<b>Employment Type</b>	Full-time / Part-Time / Seasonal
<b>FLSA Status</b>	Non-Exempt
<b>Availability Required</b>	Nights, Weekends, and Holidays per Athletic Event Schedule

**Position Summary**

Under the supervision of the Parks Director, the Ballpark Field & Facility Crew Member is responsible for the preparation, maintenance, and upkeep of BankFirst Yards ballpark facilities in support of scheduled athletic events. This position performs a variety of physical tasks to ensure safe, clean, and professionally maintained artificial turf playing fields and support areas for players, officials, and the public. Because BankFirst Yards features turf surfaces, duties are tailored to the specific care requirements of synthetic turf systems rather than natural grass or dirt infields. Work schedules are event-driven and regularly include evenings, weekends, and holidays.

**Essential Duties and Responsibilities**

*The following duties are representative of the position and are not intended to be exhaustive. Other duties may be assigned as needed.*

**Turf Field Preparation & Maintenance**

- Set up, move, and secure portable pitching mounds and bases on turf surfaces in accordance with league specifications and game schedules
- Apply field markings (lines, batter’s boxes, pitcher’s circles, and foul lines) using turf-safe paint or chalk appropriate for synthetic surfaces
- Remove field markings after events using approved turf-safe cleaning methods and equipment
- Inspect turf surfaces before and after events for damage, seam separation, infill displacement, tripping hazards, or standing water; report concerns to the Parks Director
- Brush and groom turf fibers using a power broom or drag brush to restore pile direction and redistribute infill material evenly
- Remove debris, leaves, and organic material from turf surfaces using blowers, rakes, or vacuums designed for synthetic turf
- Monitor and maintain proper infill levels (crumb rubber, sand, or organic infill); add infill as directed to maintain a safe and consistent playing surface
- Keep turf seams, edges, and anchor points secure; report lifting, bubbling, or separation immediately
- Rinse turf surfaces as needed for cooling, sanitization, or odor control using approved methods

### **Facility Cleaning & Upkeep**

- Clean and sanitize restroom facilities before, during, and after events; restock paper products and supplies
- Clean and maintain dugouts, including removal of trash, debris, and equipment between games and at the end of each event day
- Empty trash receptacles throughout the facility and replace liners; transport refuse to designated disposal areas
- Maintain overall cleanliness of common areas, walkways, bleachers, and spectator areas
- Paint and touch up dugout walls, scoreboards, fencing, and other structures as assigned
- Inspect and clean scoreboard areas; report any operational or structural concerns to the Parks Director

### **Concessions Support**

- Transport and stock food, beverages, and supplies to concession stand areas prior to and during events
- Assist with loading and unloading of concession inventory as needed
- Communicate any inventory shortages or supply needs to event supervisors in a timely manner

### **Equipment & Machinery Operation**

- Operate grounds maintenance equipment appropriate for use in a turf ballpark facility, including but not limited to turf power brooms, drag brushes, utility vehicles, line paint sprayers, and blowers
- Never use equipment not approved for synthetic turf surfaces; soil-based equipment (e.g., steel-tine rakes, aerators) may damage turf fibers and is prohibited without direct authorization
- Conduct pre-operation safety checks on all equipment; report mechanical issues immediately
- Store and secure all equipment properly after each use
- Follow all manufacturer guidelines, departmental protocols, and safety regulations when operating equipment

### **General & Event Support**

- Arrive before scheduled events to ensure fields and facilities are game-ready
- Coordinate with umpires, league officials, and event staff regarding field conditions or special setup requirements
- Respond promptly to mid-game or post-game field and facility needs
- Follow City of Senatobia safety policies and departmental guidelines at all times
- Perform other duties as assigned by the Parks Director

## **Minimum Qualifications**

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### **Education & Experience**

- High school diploma or GED preferred; relevant experience will be considered in lieu of education
- Prior experience in grounds maintenance, facility operations, or a related field is desirable but not required; on-the-job training will be provided

### **Knowledge, Skills & Abilities**

- Ability to perform sustained physical labor including lifting, bending, pushing, pulling, and standing for extended periods
- Capacity to lift and carry up to 50 pounds unassisted
- Ability to operate grounds maintenance and utility equipment safely after instruction, including power brooms, turf drag brushes, blowers, and utility vehicles
- Basic understanding of synthetic turf maintenance practices preferred; turf-specific on-the-job training will be provided
- Familiarity with turf-safe marking paints, cleaning agents, and infill materials is a plus
- Dependable, punctual, and able to work independently with minimal supervision
- Ability to follow verbal and written instructions
- Ability to work collaboratively as part of a team in a fast-paced, event-driven environment

- Willingness to work in various weather conditions; must be aware that turf surfaces retain significantly more heat than natural grass and take appropriate precautions

## Availability & Schedule Requirements

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This position requires full availability aligned to the BankFirst Yards athletic event calendar. Schedules are variable and non-standard.

- Must be available for evening, weekend, and holiday shifts
- Specific hours will vary based on the Parks and Recreation game and event schedule
- Advance notice of schedule changes will be provided when possible; last-minute adjustments may be required due to weather or rescheduled events
- Attendance and reliability are critical to the success of this role

## Physical Demands and Work Environment

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Work is performed primarily outdoors at BankFirst Yards in varying weather conditions. The physical demands described below are representative of those required to successfully perform the essential functions of this position.

- Frequent standing, walking, bending, stooping, and kneeling on synthetic turf surfaces
- Regular lifting, carrying, pushing, and pulling of equipment and supplies weighing up to 50 lbs
- Exposure to outdoor elements including heat, sun, humidity, wind, and occasional inclement weather; note that artificial turf surfaces can reach significantly higher temperatures than the ambient air, increasing heat exposure risk during warm months
- Use of turf-safe cleaning agents, paints, and infill materials with appropriate personal protective equipment
- Operation of motorized and non-motorized turf maintenance equipment including power brooms, blowers, and utility vehicles

## Disclaimer

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This job description is intended to describe the general nature and level of work being performed and is not an exhaustive list of all responsibilities, duties, and skills required. The City of Senatobia Parks and Recreation Department reserves the right to modify, add, or remove duties as needed. Employment is subject to successful completion of a background check and any other requirements established by the City of Senatobia.

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_

Parks Director Signature \_\_\_\_\_

Date: \_\_\_\_\_